

Fylingdales Parish Council

FYLINGDALES PARISH COUNCIL MEETING

Wednesday 21 May 2025 at 7.00 pm
Wibury, Mount Pleasant North, RHB

Parishioners are welcome to attend the meeting and, during the 10-minute Public Consultation period prior to the meeting commencing, can make a 2-minute presentation to Council about any issues in the Parish. If the item is on the agenda, comments could be considered by Council during their debate. If the item is not on the agenda, it could be considered for future meetings. Parishioners are welcome to remain and observe but cannot contribute to the remainder of the meeting.

AGENDA

1. Attendance

2. Apologies for Absence: To receive apologies and accept reasons

3. Declarations of Interest: To receive member's declarations of interest in agenda items

4. Approval of Minutes: To confirm the minutes of the meeting held on Wednesday 16 April 2025 as a true and accurate record

5. Matters raised in Public Consultation

6. Matters arising: To receive information on the following outstanding matters and decide further action where necessary

- a. Website Re-design/Logo – **Clrs Watkinson/Whitesmith**
- b. Sandbag Store – **Cllr Gibson**
- c. Memorial Benches – **Clrs Watkinson/Clerk**
- d. Refuse in RHB – **Cllr Watkinson**
- e. Sea Wall Mosaics – **Clerk**
- f. Bus Shelter Graffiti – **Cllr Kemp/Watkinson**
- g. Police Crime Report update – **Cllr Sutterby**

7. Standing Items: To receive information on the following standing items and decide further action where necessary

Play Areas - RHB/Fylingthorpe

Update from weekly checks – **Cllr Wall/Cllr Watkinson**

- a. Broken slide at RHB – requires replacement
- b. Train at Fylingthorpe requires repair

Toilets

Contract for Toilet Cleaning ends 31 July 2025 (Tender Specification has previously been circulated)

Defibrillators

- a. Defibrillator Guardians and out of date database – **Clerk**

Policy Review: To consider and renew any policies scheduled for review

8. Updates from Committees and Sub-Committees

Environment and Community Liaison Sub-Committee

- a. VE Day 80 Event – **Clrs Watkinson**

Personnel and Staffing Committee

Finance Committee

9. Report from County Councillor

10. Police Report (Previously circulated)

11. Correspondence Received: To receive information on the following new correspondence and decide further action

- a. Possible plastic rubbish at RHB Vineyard (see email forwarded from Clerk)
- b. State of one of the Allotments (see email forwarded from Clerk)

12. Financial matters: To receive and note current bank balances and bank reconciliation

- a. Current Bank Balance as at 30 April 2025 – £55,833.07
- b. Finances for April 2025 & Bank Reconciliation & checking/signing of Bank Statement – (All financial data previously circulated)
- c. AGAR Documentation & Regulations (see info previously circulated)
 - 1. Review of Risk Assessment (CW to complete/Clerk to circulate)
 - 2. Review of Internal Controls & their Effectiveness (2 Councillors to complete checklist with Clerk)
 - 3. Review of External Audit Report for the prior year
 - 4. Review of Internal Audit Report
 - 5. Review of Effectiveness of Internal Audit
- d. Budget setting for the year 2025 – 2026 (figures previously circulated)

13. General Expenditure: To approve the following accounts for payment:

- a. Wibury Room Hire for Meetings Jan & March 24 £24.00 (to be paid by cheque)
- b. Jetprint for VE Day 80 Flyers – £78.00
- c. Barnards Butchers VE Day 80 Event Food - £73.50
- d. Fylingdales Inn VE Day 80 Event Food - £894.00
- e. Cllr Watkinson VE Day 80 Event expenses - £238.74
- f. Jakes Mobile Bar VE Day 80 Event - £867.00
- g. James Fletcher Ltd Marquee Hire - £1385.51

14. Planning Applications: To consider and decide upon the following planning applications:

- a. NYM/2025/0259 Cliff House, RHB
- b. NYM/2025/0322 8 The Esplanade, RHB

15. Matters requested by Councillors/Clerk: To receive information on the following matters and decide further action:

- a. Toilet Payments – Cllr Fretwell-Kirkham
- b. Insurance renewal – cover period ends 31st May 2025 - Clerk
- c. Chair of Finance Committee to sign last Qtr's Bank Statements & Bank Reconciliations in accordance with Financial Regulations 2.2
- d. To consider amendments to Standing Orders and Financial Regulations (see previously circulated report from Clerk)
- e. To consider Electricity contract (expires 30/06/25)
- f. Street Lighting – new style LED Lanterns for RHB (details previously circulated)

16. Date of next meeting: Wednesday 18 June 2025, 7.00 pm at Methodist Church Room, Thorpe Lane, Fylingthorpe

Signed

Sally Haywood, Clerk and RFO

16 May 2025