

Fylingdales Parish Council

ANNUAL PARISH COUNCIL MEETING

The Councillors of Fylingdales Parish Council are hereby summoned to attend the Annual Parish Council Meeting to be held on Wednesday 21 May 2025 at 6.00pm at Wibury, Mount Pleasant North, RHB
Parishioners Welcome

AGENDA

1. To elect a Parish Council Chair for 2025/26
2. To receive Chair's Declaration of Acceptance of Office
3. To receive and accept Apologies for Absence
4. To approve Minutes of the meeting held May 2024 and May 2023
5. To receive Member's Declarations of Interest in terms of business on this agenda
6. To elect a Vice Chair for 2025/26
7. To review and approve Chair's Allowance
8. To allocate special responsibility for:
 - a) Allotments
 - b) Encroachments
 - c) Police liaison
 - d) Footpaths
 - e) RHB Bank Top Playground (Tracy Hutchinson Memorial Playground)
 - f) Fylingthorpe Playground
 - g) Toilets
 - h) Streetlights
 - i) Memorial Benches
 - j) Website
 - k) Defibrillators
10. Appointments to committees:
 - a) Staffing
 - b) Finance
 - c) Environment & Community Liaison (Sub-committee)
 - d) Instruction to Committees to appoint Chair and Vice Chair and to review terms of Reference at first meetings
11. To review and adoption of Standing Orders (previously circulated)
12. To review and adoption of Financial Regulations (previously circulated)
13. To review and approve Asset Register (previously circulated)
14. To review Insurance Cover
15. To review Legal Agreements with other authorities
 - a) Playgrounds
 - b) Toilets
 - c) Fusco Ltd
 - d) Allotments
 - e) Kingston Field Encroachments
16. To review Subscriptions/Memberships
 - a) YLCA
 - b) ICO
 - c) IT McAfee & Microsoft
17. To review Section 137 expenditure
 - a) Gifts/Donations to Fylingdales C of E voluntary maintained school
 - b) Events – VE Day 80
18. To review Policies
 - a) Data Protection and Freedom of Information
 - b) Complaints
 - c) Employment & Recruitment
 - d) Press & Media
19. To set Dates and Venues for meetings 2025/26:

<u>Wibury, Mount Pleasant North, RHB</u>	<u>Fylingthorpe Methodist Church Room</u>
21 May 2025	18 June 2025
23 July 2025	20 August 2025
17 September 2025	15 October 2025
19 November 2025	17 December 2025
21 January 2026	18 February 2026
18 March 2026	15 April 2026

20. Date of next meeting: The next Annual Parish Council Meeting of Fylingdales Parish Council will be held on 20 May 2026.