

FYLINGDALES PARISH COUNCIL

STAFFING COMMITTEE

SUMMONS

Members of the Fylingdales Parish Council staffing Committee are hereby summoned to a meeting of the Committee to be held on

Tuesday 24 June 2025

At 5pm

At Methodist church Rooms, Middlewood Road, Fylingthorpe

C. Watkinson

Chair of Staffing Committee

AGENDA

- 1. Attendance and apologies**
- 2. To elect Chair and Vice Chair of the Committee**
- 3. To review and adopt Terms of Reference for the Committee**
- 4. To review and adopt appraisal policy and procedures**
- 5. To schedule review of staffing policies and procedures**
- 6. Motion to exclude Press and Public from the following confidential items**
- 7. Staffing Matters**
 - To review Clerk's appointment and make recommendations regarding a permanent contract
 - To consider introducing an option for the Clerk to take sabbatical leave.