

Fylingdales Parish Council

FYLINGDALES PARISH COUNCIL MEETING

Wednesday 16 July 2025 at 7.00 pm

Wibury, Mount Pleasant North, RHB

Parishioners are welcome to attend the meeting and, during the 10-minute Public Consultation period prior to the meeting commencing, can make a 2-minute presentation to Council about any issues in the Parish. If the item is on the agenda, comments could be considered by Council during their debate. If the item is not on the agenda, it could be considered for future meetings. Parishioners are welcome to remain and observe but cannot contribute to the remainder of the meeting.

AGENDA

1. Attendance

2. Apologies for Absence: To receive apologies and accept reasons

3. Declarations of Interest: To receive member's declarations of interest in agenda items – dispensation requests

4. Approval of Minutes: To confirm the minutes of the meeting held on Wednesday 18 June 2025 as a true and accurate record

5. Matters raised in Public Consultation

6. Matters arising: To receive information on the following outstanding matters and decide further action where necessary

- a. Website Re-design/Logo – **Cllrs Watkinson/Whitesmith**
- b. Sandbag Store – **Clerk**
- c. Memorial Benches – **Cllrs Watkinson/Wall/Clerk**
- d. Refuse in RHB – **Cllr Sutterby**
- e. Bus Shelter Graffiti – **Clerk**
- f. Electricity supplier contract – **Clerk**
- g. Street Lighting – new style LED Lanterns for RHB – **Cllrs Sutterby/Kemp/Watkinson**
- h. Allotments – **Cllr Whitesmith/Clerk**
- i. Voucher payment re Stoupe Brow Notices – **Clerk**
- j. Cllr resignation/vacancy process – **Cllr Watkinson**

7. Planning Applications: To consider and decide upon the following planning applications:

- a. NYM/2025/0397 – Fernleigh, Mount Pleasant South, RHB
- b. NYM/2025/0370 – Low Laithes Farm, Hawsker
- c. NYM/2025/0410 – Altofts, Thorpe Lane, RHB
- d. NYM/2025/0158 and NYM/2025/0160 – Grove Cottage (review decision)

8. Standing Items: To receive information on the following standing items and decide further action where necessary

1. Play Areas - RHB/Fylingthorpe

Update from weekly checks – **Cllr Wall/Cllr Watkinson**

- a) Broken Slide – **Clerk**
- b) Overgrown foliage & minor brick repair – **Cllr Wall/Clerk**
- c) Fylingthorpe Train & Explorers Tower Repairs and Wooden Circle post inspection – **Cllr Watkinson**

2. Toilets

- a) Evaluation of Tenders for Toilets Maintenance & Cleaning Contract (previously circulated)
(*This will be discussed at the end of the meeting, with press and public excluded*)
- b) Appointment of Cleaning & Maintenance Contract for Toilets

3. Defibrillators

- a. Defibrillator Guardians and out of date database – **Cllr Whitesmith**
- b. Defibrillator Training – **Cllr Whitesmith**

4. Policy Review: To consider, renew and approve any policies scheduled for review (policy documents previously circulated)

- a. Expenses Policy – **Cllr Watkinson**
- b. Accessibility Policy – **Cllr Watkinson**
- c. Bench Policy – **Cllr Wall**

9. Updates from Committees and Sub-Committees

Environment and Community Liaison Sub-Committee

Personnel and Staffing Committee

- a. Report from Staffing Committee Meeting 24/06/25 – **Cllr Watkinson**

10. Report from County Councillor

11. Police Report (Previously circulated)

12. Correspondence Received: To receive information on the following new correspondence and decide further action:

- a. The Clerk has received an email of a sensitive nature – **Clerk/Cllr Watkinson**
(This will be discussed at the end of the meeting, with press and public excluded)
- b. FOI request – **Clerk/Cllr Watkinson**

13. Financial matters: To receive and note current bank balances and bank reconciliation

- a. Current Bank Balance as at 30 June 2025 – £50,265.91
- b. Finances for June 2025 & Bank Reconciliation & signing of Bank Statements for April/May & June 2025 – (All financial data previously circulated)
- c. AGAR update – **Clerk**

14. General Expenditure: To approve the following accounts for payment:

- a. AC Engineering Solutions Ltd – RHB Play Area Railings Inv AC1193 - £3097.50 (paid on 30/06/25 as advised)
- b. Chair's Allowance for the year 2025–2026 - £250.00 (paid on 30/06/25)
- c. Computer Centre Inv 1242 Website Additions (March/April/May & June 2025) - £84.00
- d. NYC Annual Licence Fee for Use of Land at RHB Play Area 01/07/25 to 30/06/26 - £30.00
- e. Viking Inv 6037071 Toilet Rolls for Bank Top Toilets - £239.90 (paid by debit card with order)
- f. Amazon Inv 501GDO9QD51I Air fresheners for Bank Top Toilets - £40.99 (paid by debit card with order)

15. Matters requested by Councillors/Clerk: To receive information on the following matters and decide further action:

- a. Permanent appointment of Sally Haywood as Parish Clerk & RFO – **Cllr Watkinson**
- b. To receive and approve Staffing Committee Minutes from meeting 24/06/25 as a true and accurate record - **Clerk**
- c. To receive and approve EO Minutes from 13/06/25 as a true and accurate record - **Clerk**
- d. Noticeboards – **Cllr Watkinson**
- e. Over-grown nettles and foliage on Pedestrian footpath on Station approach from Thorpe Lane – **Cllr Watkinson**
- f. Broken Fence off Middlewood Lane over the stile to the end where the cinder track is – **Cllr Watkinson**
- g. Broken steps from Quarterdeck leading up to Cliff Path and overgrown vegetation – **Cllr Watkinson**
- h. Bay Tree - **Cllr Watkinson**
- i. Closure of Raw Pasture Bank/Road Restrictions – **Cllr Watkinson**

Exclusion of press and public: Motion to exclude press and public from the following confidential item

- j. Standing Orders item 25. a.ii – **Cllr Watkinson**
- k. Fusco Lease/Rent Review – **Clerk**

In addition, as recorded above, items 8.2a, and 12.a will also be discussed at this point

16. Date of next meeting: Wednesday 20 August 2025, 7.00 pm at Methodist Church Room, Thorpe Lane, Fylingthorpe

Signed



Sally Haywood, Clerk and RFO

11 July 2025