



FYLINGDALES PARISH COUNCIL MEETING

Wednesday 19 November 2025 at 7.00 pm
Wibury, Mount Pleasant North, RHB

Parishioners are welcome to attend the meeting and, during the 10-minute Public Consultation period prior to the meeting commencing, can make a 2-minute presentation to Council about any issues in the Parish. If the item is on the agenda, comments could be considered by Council during their debate. If the item is not on the agenda, it could be considered for future meetings. Parishioners are welcome to remain and observe but cannot contribute to the remainder of the meeting.

AGENDA

1. Attendance

2. Apologies for Absence: To receive and accept apologies for absence

3. Declarations of Interest: To receive member's declarations of interest in agenda items

4. Approval of Minutes: To confirm the minutes of the meeting held on Wednesday 15 October as a true and accurate record

5. Matters raised in Public Consultation

6. Matters arising: To receive information on the following outstanding matters and decide further action where necessary:

- a. Website Re-design/Logo – **Cllrs Watkinson/Whitesmith**
- b. Sandbag Store – **Clerk**
- c. Memorial Benches and discs – **Cllr Watkinson/Cllr Whitesmith**
- d. Refuse in RHB – **Cllr Sutterby**
- e. Allotments - **Cllr Whitesmith**
- f. Street lighting & foliage near Lingers lighting – **Clerk**
- g. Noticeboards – **Cllr Watkinson**
- h. Over-grown nettles and foliage on Pedestrian footpath on Station approach from Thorpe Lane – **Cllr Watkinson**
- i. Bay Tree update NYM/2025/ENQ/21743- **Cllr Pearson**
- j. CCTV signage – **Clerk**
- k. Village Clean Up – **Cllr Watkinson**
- l. Payroll - **Clerk**
- m. Donation to Wibury – **Clerk**
- n. Statutory notices for noticeboards - **Clerk**

7. Planning Applications: To consider and decide upon the following planning applications:

- a. NYM/2025/0619 - The Flask Inn, Blacksmiths Hill, Fylingdales
- b. NYM/2025/0652 & NYM/2025/0653– The Old St Stephens Church, Church Lane
- c. NYM/2025/0648 – Fylinghall School, Fylingdales
- d. NYM/2025/0675 – Thorpe Hall, Middlewood Lane, Fylingthorpe
- e. NYM/2025/0605 – Farsyde Farm House, Mark Lane, Fylingthorpe

8. Standing Items: To receive information on the following standing items and decide further action where necessary

1. Play Areas - RHB/Fylingthorpe

Update from weekly checks – **Cllr Wall/Cllr Watkinson**

- a) Area to side of right-hand side of steps at RHB – **Cllr Wall/Cllr Watkinson**
- b) RoSPA Inspections report summary – **Cllr Wall**

2. Toilets

3. Defibrillators

- a. Defibrillator Guardians & quarterly checks for October – **Cllr Whitesmith**

- b. Defibrillator/CPR Training – Cllr Whitesmith

4. Policy Review: To consider, amend and approve any policies scheduled for review

9. Updates from Committees and Sub-Committees

1. Personnel and Staffing Committee

10. Report from County Councillor

11. Police Report (Previously circulated on 03/11/25)

12. Correspondence Received: To receive information on the following new correspondence and decide further action:

- a. Broken Equipment in Thorpe Play Area
- b. Road and Wall damage, Station Approach foliage & Toilet signage – (Correspondence previously circulated)
- c. Damage to an area of land on path from gate near Victoria Hotel leading down to the Sea Wall (Correspondence previously circulated)

13. Financial matters: To receive and note current bank balances and bank reconciliation

- a. Current Bank Balance as at 31 October 2025 – £56,255.10
- b. Finances for October 2025 & Bank Reconciliation & signing of Bank Statements for October 2025 – (All financial data previously circulated)
- c. Proposed Budget for 2026/2027 for approval (previously circulated)
- d. Precept Calculation for approval
- e. Proposed Virements for approval re budget 25/26
- f. Yu Energy billing

14. General Expenditure: To approve the following accounts for payment:

- a. Clerk's approved overtime October (details previously circulated to Cllrs)
- b. Kays Medical – Defib batteries Cllr Watkinson Inv PSI-148679 £51.54
- c. Braccio – Bench discs – Pro Forma Inv BI 16500 £87.30
- d. Business Stream water invoice - £16.97
- e. RHB Methodist Church Room Hire 27/10/25 - £10.00
- f. Clerk's Expenses – Sainsbury's – Stationery - £15.00
- g. Clerk's salary underpayment (details previously circulated to Cllrs)
- h. GBM Accountants Payroll – Inv 4299 - £36.00
- i. Healthmatic Ltd – faulty door repair – Inv 14988 - £330.00

15. Matters requested by Councillors/Clerk: To receive information on the following matters and decide further action:

Motion to exclude Press & Public due to the confidential nature of the following items:

- a. Presentation from Fusco Limited
- b. Coastal Parish Election Ballot
- c. PC Mobile Phone
- d. Tender Specifications for Grass Cutting and Verge/Hedge Cutting Contracts for 2026/2027 & Additional Contract
- e. Approval of Minutes of the EO Meeting held on 17 October 2025

16. Date of next meeting: Wednesday 17 December 2025, 7.00 pm at Methodist Church Room, Middlewood Lane, Fylingthorpe

Signed

Sally Haywood, Clerk and RFO

14 November 2025