



FYLINGDALES PARISH COUNCIL MEETING

Wednesday 21 January 2026 at 7.00 pm
RHB Methodist Church Room, Wesley Road, RHB

Parishioners are welcome to attend the meeting and, during the 10-minute Public Consultation period prior to the meeting commencing, can make a 2-minute presentation to Council about any issues in the Parish. If the item is on the agenda, comments could be considered by Council during their debate. If the item is not on the agenda, it could be considered for future meetings. Parishioners are welcome to remain and observe but cannot contribute to the remainder of the meeting.

AGENDA

1. Attendance

2. **Apologies for Absence:** To receive and consider apologies for absence

3. **Declarations of Interest:** To receive member's declarations of interest in agenda items

4. **Approval of Minutes:** To confirm the minutes of the meeting held on Wednesday 19 November 2025 and Wednesday 17 December 2025 as true and accurate records

5. Matters raised in Public Consultation

6. **Matters arising:** To receive information on the following outstanding matters and decide further action where necessary:

- a. Website Re-design/Logo/access – **Cllrs Watkinson/Whitesmith**
- b. Sandbag Store – **Clerk**
- c. Memorial Benches/disc & order forms – **Cllr Watkinson/Cllr Whitesmith**
- d. Refuse in RHB – **Cllr Sutterby**
- e. Allotments - **Cllr Whitesmith**
- f. Street lighting & foliage near Lingers lighting – **Clerk**
- g. Noticeboards – **Cllr Watkinson**
- h. Over-grown nettles and foliage on Pedestrian footpath on Station approach from Thorpe Lane – **Cllr Watkinson**
- i. Bay Tree update NYM/2025/ENQ/21743- **Cllr Pearson**
- j. CCTV signage – **Clerk**
- k. Village Clean Up – **Cllr Sutterby**
- l. PAT Testing – **Clerk**
- m. Monk Fryston PC request for support - **Cllr Watkinson**
- n. Whole Council Training request from Lythe PC - **Cllr Watkinson**
- o. Potholes opposite the Red House/The Grange – **Cllr Sutterby**
- p. gov.uk scheme – **Cllr Wall**

Motion to exclude Press & Public for the discussion of item 6.q & 6.r due to the confidential nature of the items

- q. Payroll – **Cllr Watkinson/Clerk**
- r. Tenant Presentation Plans & Lease – **Cllr Wall**

7. **Planning Applications:** To consider and decide upon the following planning applications:

- a. NYM/2026/0002 & 0003 – The Dolphin, King Street, RHB
- b. NYM/2025/0765 – The Sports Field, Middlewood Lane, Fylingthorpe
- c. NYM/2025/0725 – Cragg Farm, Browside, Ravenscar

8. **Standing Items:** To receive information on the following standing items and decide further action where necessary

1. Play Areas - RHB/Fylingthorpe

Update from weekly checks – **Cllr Wall/Cllr Watkinson**

- a) Area to side of right-hand side of steps at RHB – **Cllr Wall**

- b) RoSPA Inspections report summary – **Cllr Wall**
- c) Graffiti and wear and tear damage to RHB Tower – **Cllr Sutterby**

2. Toilets

- a) Toilet no. 1 cistern repair and replacement spare part
- b) Key access for Cllr Kemp

3. Defibrillators

4. Policy Review: To consider, amend and approve any policies scheduled for review

- 1. IT Policy (Amended) for approval
- 2. Bench Policy (Amended) for approval
- 3. Staffing Committee (TOR) (Amended) for approval
- 4. Standing Orders (Amended) for approval
- 5. Whistleblowing Policy for adoption/approval and/or review
- 6. Grievance Policy for review

Motion to exclude Press & Public from discussion due to the confidential nature of item 9.1:

9. Updates from Committees

1. Personnel and Staffing Committee

To receive an update from the Staffing Committee

10. Report from County Councillor

11. Police Report (Previously circulated on 09/01/26)

12. Correspondence Received: To receive information on the following new correspondence and decide further action:

- a. To receive and consider a grant/donation Request from Fylingdales Football & Cricket Club

13. Financial matters: To receive and note current bank balances and bank reconciliation

- a. Current Bank Balance as at 31 December 2025 – £50,815.35
- b. Finances for December 2025 & Bank Reconciliation & signing of Bank Statements for December 2025 – (All financial data previously circulated)
- c. Financial Report & Budget vs Actual Expenditure update
- d. Banking – date to go to bank re mandates & signatories

Motion to exclude Press & Public for the following items due to the confidential nature of the items

- e. Tenders for Grass Cutting & Verge/Hedge Cutting Contracts – to consider and evaluate tenders and to appoint contractors
- f. To discuss lease agreement for Bank Top Toilets and consider in relation to new Tenant Plans

14. General Expenditure: To approve the following accounts for payment:

- a. GBM Accountants Ltd Payroll Invoice 4516 £30.00
- b. DKB M&R Toilets Invoice 25418 £212.59
- c. YLCA Transparency Code, Agendas & Minutes Training SH & CW Invoice 5018 £54.80
- d. CTJ Groundworks RHB Play Area Inv 1039 £600.40

15. Matters requested by Councillors/Clerk: To receive information on the following matters and decide further action:

- a. To consider a request from the Curator of Photographs, Whitby Museum – **Cllr Watkinson**
 - b. To receive an update from the YLCA Joint Annual Meeting – **Cllr Watkinson**
 - c. To receive an update in relation to the Pannett Charity – **Cllr Watkinson**
 - d. To consider a request from the Pageant Office to mark 11 November 2026 with a Lamplight of Peace – **Cllr Watkinson**
 - e. To consider a lasting tribute to the late Dick Hoyle – **Cllr Watkinson**
 - f. To consider the Purchasing of Scribe for Parish Council Finances – **Clerk**
- Motion to exclude Press & Public for the following item due to the confidential nature of the items**
- g. To consider the use of the Clerk's mobile phone – **Cllr Watkinson**
 - h. To consider a proposal from Beyond Housing for affordable homes in the area – **Cllr Watkinson**

16. Date of next meeting: Wednesday 18 February 2026, 7.00 pm at Methodist Church Room, Middlewood Lane, Fylingthorpe

Signed



Sally Haywood, Clerk and RFO

16 January 2026