

FYLINGDALES PARISH COUNCIL MEETING MINUTES

Wednesday 18 March 2026 at 7.00 pm
Wibury, Mount Pleasant North, Robin Hoods Bay

MINUTES

Prior to the meeting commencing, Heather King from Anglo American gave an update about work at the mine which is progressing positively and work should be completed by 2028. A planning application has been submitted for an additional small-bore hole (on the agenda for discussion tonight). Councillors have been invited to attend a site visit on 7 April. Unfortunately, the Skills4Work initiative is no longer being supported by NYC however, Anglo American has allocated £4k per parish for projects that they would like to undertake. The Parish Council should submit applications with full costings to Heather King.

A Parishioner from Middlewood Farm Caravan Park gave a presentation regarding the Planning Application for Solar Panels which, is on the agenda for discussion tonight. NYMNP Planning have supported an amended plan, the Parish Council has not yet seen the amended plan.


The Meeting commenced at 7 o'clock

1. Attendance and apologies	<p>To record attendance and accept reasons for apologies:</p> <p>a. Present: Cllrs. Watkinson (Chair), Gibson, Kemp, Micklewright, Sutterby, Wall, Whitesmith and Jude Wakefield (Temporary Parish Clerk via Teams)</p> <p>i. No members of the Press were in attendance.</p> <p>ii. 2 Members of the Public were in attendance.</p> <p>iii. County councillor Pearson was in attendance</p>	ACTION BY
2. Record of Interests	<p>Cllr Kemp declared an interest in item 6a. As this is not a pecuniary interest, it was agreed that he would remain in the meeting but abstain from voting.</p> <p>Cllr Whitesmith declared an interest in item 6e, she will leave the meeting when this item is discussed.</p>	
3. Minutes	<p>Councillors approved the Minutes of the FPC meeting held on Wednesday 18 February 2026 as a true and accurate record. The Chair signed the minutes.</p>	
4. Public Consultation	<p>Middlewood Farm Caravan Park Planning Application was discussed under item 6a.</p>	
5. Clerk's & Councillors reports	<p>a. Sandbag Store – Cllr Sutterby Cllr Watkinson reported that there are approx. 20 sandbags in the store.</p> <p>b. Memorial Benches– Cllr Watkinson Cllr Watkinson has not yet received a quote from Mark Laycock for bench inspection and maintenance. This will be carried forward to the April FPC meeting.</p> <p>c. Noticeboards – Cllr Watkinson Cllr Watkinson has requested further quotes for replacement notice boards, including from Mark Laycock, and for repairs to existing notice boards. Some have already been received but too late to be collated for this meeting. Once received, all quotes will be collated and circulated for discussion at the April FPC meeting.</p> <p>d. Bay Tree update NYM/2025/ENQ/21743 Cllr Watkinson reported that the Bay Tree has apparently been sold. It was therefore resolved that this item be removed from the agenda.</p> <p>e. Village Clean Up – Cllr Kemp Cllr Kemp has received the following reply from Alison Henny: <i>It is unfortunate, that there are plenty of offenders to do the work, but not enough money to manage them on-site; such a shame when their labour is free.</i> It was resolved that this item be removed from the agenda.</p> <p>f. 20 mph Speed restriction near the school - Cllr Watkinson</p>	<p>CW</p> <p>CW</p> <p>CW</p>

Signed (Chair): *C Watkinson*

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	<p>Cllr Watkinson reported that she has written to Highways as directed and included a recent incident of a child being 'clipped' by a car on the way to school. As the pavement switches from one side of the road to the other several times so that children from Robin Hoods Bay have to cross the road several times, usually on a bend, it was resolved that the request for a 20mph speed limit should be extended from Thorpe Lane to Laburnam Avenue. Cllr Watkinson will provide an update at the April FPC meeting.</p> <p>g. <u>Whole Council Training request from Lythe PC - Cllr Watkinson</u> Cllr Watkinson reported that Lythe PC have suggested dates for this training session. These dates have been circulated, and Councillors were asked to submit their availability to the Clerk.</p> <p>h. <u>Potholes on Thorpe Lane – Fylingdales Inn to Lingers – Cllr Sutterby</u> Cllr Sutterby has reported all the potholes, but most have not yet been repaired. Cllr Pearson reported that Highways have a massive problem with potholes due to the wet weather. Cllr Sutterby will provide a further update at the April FPC meeting.</p> <p>i. <u>Tenant Presentation - Plans & Lease – Cllr Wall</u> Cllr Wall stated that this is a confidential item and will be discussed outside of the meeting.</p> <p>j. <u>Gov.uk email scheme – Cllr Wall</u> Cllr Wall to attend workshop on 19th March and report back at the April FPC meeting.</p> <p>k. <u>Memorial for Dick Hoyle – Cllr Watkinson</u> Cllr Watkinson has not yet had the opportunity to discuss this with Dick's wife or to request a quote from Mark Laycock for a bench. It was resolved that this item will be carried forward to the April FPC meeting.</p> <p>l. <u>Tourism Tax – Cllr Watkinson</u> Cllr Watkinson has written to the Mayor to ask for clarification on how the taxes will be collected, and how they would be re-invested in areas such as RHB. She will report back at the April FPC meeting.</p> <p>m. <u>Potential Sewage Leak, Station Road Workshops – Clerk</u> The Clerk reported that this problem has now been resolved. The workshops are owned by NYC, it was therefore their responsibility to arrange for the repair. The Clerk has asked that the warning light be moved to a more visible location with signage advising who to report it to should it be flashing in future.</p>	<p>Cllrs</p> <p>CS</p> <p>DW</p> <p>DW</p> <p>CW</p> <p>CW</p>
6. Planning	<p>To consider and decide upon the following planning applications:</p> <p>a. <u>NYM/2026/0077</u> - Middlewood Farm Caravan Park, Fylingthorpe No objections provided the land is still used to graze sheep.</p> <p>b. <u>NYM/2026/0109</u> – Fisherhead Farm Car Park, RHB. No objections.</p> <p>c. <u>NYM/2026/0087</u> – Partridge Hill Farm, Fylingdales No objections.</p> <p>d. <u>NYM/2026/0093</u> – Saxon Villa, Thorpe Lane, Fylingthorpe No objections.</p> <p>e. <u>NYM/2026/0107</u> – High Thorpe, Church Lane, Fylingthorpe No objections.</p>	
7. Standing Items	<p>a. <u>Play Areas - RHB/Fylingthorpe - Cllrs Watkinson/Wall</u></p> <p>i. <u>Graffiti in the lighthouse at RHB</u> – As this was a safeguarding issue, Cllr Watkinson reported it to North Yorkshire Police. They have spoken to the children involved who were on a school trip from South Yorkshire. NYC have offered to remove the graffiti; it was resolved that Cllr Watkinson accept their kind offer.</p>	<p>CW</p>

Signed (Chair): 

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	<ul style="list-style-type: none"> ii. Replacement Bolts for Logwood Swing – Cllr Wall reported that the parts need to be manufactured and will cost £170.41 inc VAT. He thinks Cllrs can undertake the repair themselves. The Clerk advised against this as the PC would not be covered in the event of an accident. Cllr Wall was confident this was not a problem. It was resolved that the parts be ordered. iii. Carousel Spinner Replacement – It was resolved that the quote of £1,425.79 to replace the Spinner be accepted. The Clerk will contact Kompan. iv. Rubber Grommets to protect nuts and bolts – Cllr Wall got costings for replacement grommets. It was resolved that he send the details to the Clerk and she will place the order. v. Basket Swing dig out and re-lay matting – It was resolved that Cllr Wall provide further information to the Clerk and she will get a quote from the Huttons. <p>b. Toilets Nothing to report.</p> <p>c. Defibrillators Nothing to report.</p> <p>d. Allotments Nothing to report.</p> <p>e. Website</p> <ul style="list-style-type: none"> i. Accessibility Audit – It was resolved that this was not necessary as the website has only recently been redesigned and should therefore be compliant. 	<p>DW</p> <p>Clerk</p> <p>DW/Clerk</p> <p>DW/Clerk</p>
8. Policy Review	Cllr Watkinson has recently circulated revised Policy Documents for Councillors approval together with schedule for those in urgent need of review. It was resolved that all policies and the review schedule be accepted.	
9. Updates from Committees	Nothing to report.	
10. County Councillor's Report	Cllr Pearson reported that reported that Resolution House at Scarborough has been purchased by NYC and the building in Scalby has been sold.	
11. Crime Report	The Clerk has not received a Crime Report. Cllr Sutterby asked that when Crime Reports are forwarded to Councillors, they are clearly marked Police Report and the month they pertain to.	
12. Correspondence	Please see item 15.	
13. Financial matters	No finance details were available as the PC cannot currently access online banking. Cllr Watkinson has spoken to HSBC on numerous occasions to try to rectify this and a finance report will be prepared asap.	
14. General Expenditure	<p>a. General Expenditure:</p> <p>Cllrs approved the following accounts for payment:</p> <ul style="list-style-type: none"> a. LGRC Resource Centre – HR advice (£179.21) b. Count on Us Cleaning Services – Toilet Cleaning February 2026 (£158.00) c. GBM Accountants Ltd – Payroll £30.00 d. YLCA – Handover to Clerk Webinar (£18.25) g. Donation to Cricket Club (£200.00) <p>The following items were not approved for payment:</p> <ul style="list-style-type: none"> e. Former Clerk's Salary (Payslip available to Councillors) f. Wicksteed – Playground Parts (£71.40) 	
15. Matters requested by	a. Fylingdales School Request for funding (£350) – The Clerk reported that Fylingdales school have requested funding for the creation of a small allotment at the back of the prefab. It was resolved that they be allocated.	CW

Signed (Chair): *Creatlow*

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Councillors & Clerk	<p>£200 and put in touch with 'Village Green: Wild Little Spaces' for the remainder of the funding.</p> <p>b. Advertise for replacement Clerk – Cllr Watkinson reported that the vacancy is already on the Baytown Chronicle website. It was resolved that an ad should also be placed in the Whitby Advertiser and on the FPC Facebook page. The closing date for applications will be 14 April with interviews taking place on 21 April.</p> <p>c. Appointment of Internal Auditor – The Clerk has emailed 2 Internal Auditors one of whom has not replied. It was resolved that Carol Barker be appointed as Internal Auditor.</p> <p>d. Speed Camera Petition – See 5f</p> <p>e. Kingston Field Trustees Meeting – It was resolved that this takes place prior to the June FPC Meeting.</p> <p>f. Blocking of Footpath in RHB (website enquiry) – The Clerk has received a website enquiry regarding the blocking of a footpath in RHB. NYMNP Rights of Way Officer says it is not a registered footpath and therefore they cannot assist. She has suggested that this be referred to NYC Access Team. It was resolved that the Clerk pursue this.</p> <p>g. Dark Skies Policy – Cllr Sutterby reported very bright lights on the Bolts and Station Road Workshops which are not compatible with the Dark Skies Policy. It was resolved that the Clerk pursue this with NYMNP/NYC.</p> <p>h. Toilets, RHB Carpark – Cllr Sutterby reported that the toilets are looking extremely shabby. The Clerk has reported this to the NYC's Public Convenience Team and is awaiting a response. However, it appears that the toilets are now being painted.</p> <p>i. Moors Fire Presentation – Cllr Sutterby attended a Moors Fire Presentation at Whitby Museum and suggested that FPC arrange a community event to get a representative from the Fire Brigade and other interested parties to provide an update on the recovery process. It was resolved that Cllr Sutterby gather some more information and report back at the April FPC meeting.</p>	<p>CW</p> <p>Clerk</p> <p>CW</p> <p>Clerk</p> <p>Clerk</p> <p>CS</p>
15. Confidential Matters	<p>a. It was RESOLVED to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the staffing matters to be discussed.</p> <p>b. Councillors received a confidential Staffing update.</p>	
16. Date of Next Meeting	<p>Wednesday 15 April 2026, 7.00 pm at Methodist Church Room, Middlewood Lane, Fylingthorpe.</p> <p>Please note, this meeting will be preceded by the Annual Parish meeting which will start at 6.15pm.</p>	

Meeting concluded at 9:05.

Signed (Chair):

C. Watkinson

Date:

15/04/2026