



# Fylingdales Parish Council

Parish Clerk: Jude Wakefield  
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Chair: Cllr Carolyn Watkinson  
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## MEETING of FYLINGDALES PARISH COUNCIL

Wednesday 15th April 2026, at 7pm  
 Methodist Church Rooms, Middlewood Lane, Fylingthorpe

### Minutes

Item	Minute	Action
1.	<b>Attendance and apologies</b> All councillors were present at the meeting. There were no apologies.	
2.	<b>Declarations of Interest</b> There were no declarations of interest	
3.	<b>Approval of minutes</b> Minutes from 18th March 2026 approved as true and accurate record	
4.	<b>Matters raised in public consultation</b> A member of the public raised concerns regarding water and flooding on the Cinder Track for some 200-300m between the path from Middlewood Lane and the path to the beach. There is currently a flood sign in position. The Chair reminded councillors that this had already been the subject of a submission to NYMNP for S106 funding to improve the track in that area and advised that it would be pursued.	CW
5.	<b>Matters arising</b> <ul style="list-style-type: none"> <li>a. <b>Memorial benches.</b> <ul style="list-style-type: none"> <li>i. Quotes had been requested from Mark Laycock, including for the maintenance of the benches.</li> <li>ii. Both bench requests (Bench 12 and Quarterdeck) were accepted.</li> </ul> </li> <li>b. <b>Noticeboards.</b> Positions confirmed as side by side at the right-hand side of the drive to Prospect Fields, but will require planning permission. Cllrs felt that the size in the bus stop is satisfactory, and 9x9 would be too large. 12 sheets would be fine. Some quotes were available although these were not like for like. Cllrs felt the man-made timber option would be longer lasting. Someone local could install. Quotes for like-for-like options to be circulated prior to next meeting.</li> <li>c. <b>Speed restrictions 20mph at school:</b> PC Chair had written to highways but had no response to date. Clerk to follow up.</li> <li>d. <b>Joint council training:</b> Cllrs were reluctant to undertake joint training at weekends and <u>resolved</u> to postpone joint council training for the time being. The Clerk was asked to inform Lythe</li> <li>e. <b>Potholes in church lane:</b> Noted the one on Lingers Corner is getting worse, especially considering recent traffic. Requested PC Clerk be strong in correspondence on this matter.</li> <li>f. <b>Gov.uk scheme</b> - Cllr Wall had completed a webinar on <a href="http://gov.uk">gov.uk</a> email system and had noted a number of benefits. The PC must have permanent clerk to proceed as they are registered as key point of responsibility for the email accounts. It was resolved to defer this item until a permanent Clerk is in post.</li> <li>g. <b>Memorial for Dick Hoyle:</b> PC Chair liaised with Pam Hoyle, who agreed to a bench in the playground. The museum, Tourism Association and Bay Broadband would like to contribute to the cost of the bench and permanent plaque. The new bench will replace one of the perching benches. Quote from Mark Laycock to be requested. For the separate family bench, it was suggested that the family should make a request to NYMP, as the PC does not own the land where the bench would be installed.</li> </ul>	<p>CW</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk/ DW</p> <p>CW</p>

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	<p>h. <b>Tourism tax:</b> PC Chair has written to the Mayoral Offices asking for more information on how the tourism tax raised in this area will be reinvested into this area and is awaiting a more detailed response.</p> <p>i. <b>Blocking of footpath:</b> There have been concerns regarding the blocking of a footpath at Fisher Head. Rights of way office has confirmed this was not a designated right of way (circulated on 2 April). The RoW officer had suggested that the PC could ask for the footpath to be designated as a RoW.</p> <p>j. <b>Dark skies policy:</b> The 'overly bright lights' at station road workshops and the Bolts have been reported. Cllr Kemp spoke to Paula Totten (NYC) and has passed the information about grants for appropriate lighting to the manager of the units. Mike Hawtin (NYC) has offered to meet on site. Cllr Kemp to liaise directly with him.</p> <p>k. <b>Moors Fire Presentation:</b> Cllr Sutterby has not heard back, the response was positive but requires further discussion. Cllr Sutterby to chase.</p>	<p>GK</p> <p>CS</p>
6.	<p><b>Planning</b></p> <p>a. HP/2026/00025 (Ravenscroft, RHB) – No objections</p> <p>b. FL/2026/00046 (Newton House, Fylingthorpe) - No objections</p> <p>c. HP/2026/00072 (Glenhaven, Mt Pleasant Sth) – No objections</p> <p>d. HP/2026/00075 (Laburnum Avenue, RHB) – No objections</p> <p>e. LB/2026/00082 (Thorpe Hall, Middlewood Lane, Fylingthorpe (Listed Building Consent)) – No objections</p>	
7.	<p><b>Standing items</b></p> <p>a. <b>Play areas</b></p> <p>i. <b>Graffiti</b> – Cllrs <b>resolved</b> to apply to the Anglo American Parish Council Neighbourhood Fund for playground cleaning, with an estimate for the year. The Chair requested that use of the Anglo American fund be added to the next agenda for more in-depth discussion.</p> <p>ii. <b>Replacement of bolts for swing</b> – Incorrect bolts had been sent again and returned. A credit note had been requested to be set against the invoice for the replacements. The correct bolts come with different tool fittings and might need to be drilled out.</p> <p>iii. <b>Carousel spinner replacement</b> – This has been ordered from Kompan.</p> <p>iv. <b>Rubber grommets</b> - This is not a straightforward replacement, Lynne at play scheme is on the case.</p> <p>v. <b>Basket swing (Fylingthorpe)</b>- Huttons had suggested that the issue of ground clearance could be resolved by shortening the swing chains. However, the matting needs replacing and the RoSPA-preferred solution would be to dig out beneath the swing to a depth of 40cm from the ring. Matting must be 3.36m in both directions. Rubber bonded mulch is required instead of matting.</p> <p>b. <b>Toilets:</b> Nothing to report</p> <p>c. <b>Defibrillators</b> Defibrillator Guardians need to ensure all defibrillators are clean and in good working order and Circuit to be updated.</p> <p>d. <b>Allotments</b> – Nothing to report</p> <p>e. <b>Website</b> – Nothing to report</p> <p>f. <b>Kingston field</b> There may be emerging draining issues on Kingston Field; situation to be monitored.</p>	<p>DW/CW</p> <p>PW/LG CS/CW</p>

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8.	<b>Policy Reviews</b> – there were no policies for review	
9.	<b>Update from Staffing Committee</b> <b>Recruitment of a new clerk:</b> there have been 7 applications requested and all 7 returned. Three candidates are shortlisted for interviews next Tuesday 21 April.	
10.	<b>Report from County Councillor</b> Cllr Pearson was not present at the meeting.	
11.	<b>Police Report</b> (Previously circulated) There were no questions or comments	
12.	<p><b>Correspondence</b></p> <p><b>a. Victorian weekend Legacy Fund</b> The PC <b>resolved</b> to accept a proposal from the Victorian Weekend Committee that any funds remaining in the Victorian Weekend Account be transferred as a donation to the Parish Council. The fund currently stands at approximately £6,000 and will be ring fenced for the purpose of maintaining and improving public spaces that are otherwise unfunded and left to deteriorate. The PC will liaise with the Tourism Association to identify appropriate projects, which could cover the whole Parish. The Tourism Association and Victorian Weekend Core Committee will support the PC in disseminating information about the fund and in establishing strategies for continuing fundraising. The PC will ensure that the fund is used as agreed and will reflect its use in the annual accounting. The Chair thanked the members of the Victorian Weekend Committee for their presentation and kind donation. Councillors look forward to working collaboratively with the Tourism Association.</p> <p><b>b. Victorian Water Fountain</b> Councillors <b>resolved</b> to accept the kind gift of the Victorian water fountain sited on the corner of Bloomswell. This was installed by owner Geoff Fell and Dick Hoyle in 2016. There is no longer any running water to the fountain and little maintenance would be required. There is a plaque to be fixed alongside the water fountain. This will need to be replaced as there is a grammatical error in the script. The Chair thanked the Fell family for this generous gift and will write to confirm acceptance.</p> <p><b>c. Woodsmith Parish Council Neighbourhood Fund</b> This fund has been set up by Anglo American in place of the Skills for Work scheme. Anglo American will earmark £4,000 for each Parish Council to be used to pay for contractors to complete work that would have been undertaken by Anglo American apprentices under the former scheme. PCs are asked to send proposals for use of the fund to Heather King by end June. This item should be discussed in more detail at the next meeting.</p>	Clerk/ CW
13.	<p><b>Financial Matters</b></p> <p>a. Closing balance at 31 March 2026: £46,639.11</p> <p>b. Councillors resolved to accept the budget summary at end March 2026. The PC was marginally underspent in 2025-2026. The budget summary will be added to the website, along with the proposed budget for 2026-2027.</p> <p>c. Councillors received the bank reconciliation and signed the March statement.</p> <p>d. Councillors <b>resolved</b> to appoint Carol Barker as internal auditor. The Clerk has prepared all the information for the AGAR and will deliver the documents on 27 April.</p>	
14.	<p><b>General Expenditure</b></p> <p>a. The following items were approved for payment</p> <p>i. Fylingdales School Donation — agreed at FPC Meeting 18.03.26 (£200.00)</p> <p>ii. North Yorkshire Council — Rental for Allotments (£90.00)</p> <p>iii. North Yorkshire Council — Coastal Protection Contribution (£2,500.00)</p> <p>iv. Vinyl Signs — Two CCTV Signs for playground and toilet block (£102.00)</p>	

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	<ul style="list-style-type: none"> <li>v. Whitby Advertiser — Advert for Parish Clerk (£30.00)</li> <li>vi. Cllr Watkinson — Expenses and mileage (£144.85)**</li> <li>vii. YLCA — Creating and Maintaining Ponds Webinar Cllr Kemp (£102.00)</li> <li>viii. GBM Accountants Ltd – Payroll (£30.00)</li> <li>ix. YLCA – Membership subscription (£493.00)</li> <li>x. The Computer Centre – Website management/mail/storage (£186.00)</li> </ul> <p><i>**Cllr Watkinson had noted an error on the original expenses calculation and requested that the amount be revised from £213.70 to £144.85)</i></p> <ul style="list-style-type: none"> <li>b. The following items were also approved for payment but had not been received in time for publication on the agenda. <ul style="list-style-type: none"> <li>i. Wicksteed – items for playground swing repair (£71.40)</li> <li>ii. Count on Us Cleaning – contract (£687)</li> </ul> </li> <li>c. The following item was approved for payment pending receipt of a credit note for £71.40 <ul style="list-style-type: none"> <li>iii. Wicksteed – items for playground swing repair (£204.49)</li> </ul> </li> </ul>	
15	<p><b>Matters requested by councillors/clerk</b></p> <p>No items requested</p>	
16	<p><b>Date of Next Meeting.</b></p> <p>20th May at 7pm at Wibury, to be preceded by Annual Parish Council meeting at 6.15pm</p>	
17	<p><b>Confidential items</b></p> <p>Councillors resolved to exclude Press and Public from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.</p> <ul style="list-style-type: none"> <li>a. Councillors received an update relating to the lease of the storage space behind the office and toilets.</li> <li>b. Councillors discussed a confidential staffing matter.</li> </ul>	

The meeting closed at 9pm

*C. Walker*

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