



FYLINGDALES PARISH COUNCIL MEETING

Wednesday 17 June 2026
Methodist Church Room, Fylingthorpe

The Chair welcomed all those present at the meeting and thanked Francesca Gibson for stepping in to take the Minutes.

MINUTES

NO.	ITEM	ACTION
1 Attendance	Present: Cllrs Watkinson, Whitesmith, Wall, Sutterby, Kemp, Micklewright, Gibson Apologies: Apologies were accepted from the Clerk 2 members of the public were in attendance.	
2. Declarations	There were no declarations of interest in any agenda item.	
3. Minutes	The minutes of the meeting of 20 May 2026 were approved as a true and accurate record.	
4. Matters raised in public consultation	a. The bank balance given on the agenda was for the current account only. It was explained that £45,000 had been transferred into a savings account and that future Minutes and agenda would include balances for both accounts. b. Minutes of the Annual Parish Meeting had not yet appeared on the website. The MoP appreciated that these were not yet approved but would welcome sight of draft minutes. MoP inaccurately cited the Transparency Code. It was explained that the Transparency code applies to smaller councils (turnover of <£25,000) and to larger authorities (turnover >£200,000). However, Fylingdales PC is committed to transparency and would gladly take on board the comments made.	Clerk
5. Matters arising from the minutes	a. <u>Flooding on the cinder track – Cllr Watkinson</u> Cllr Watkinson had liaised with Bryony Cox re 106 funding to improve the track. Rangers will hopefully be in touch to arrange a visit. Cllrs noted that there has been no response to date to the request for barriers to be installed on the cinder track at the Middlewood Road crossing to slow cyclists as they emerge onto the road. b. <u>Noticeboards – Cllr Watkinson/Cllr G Kemp</u> Noticeboards had been ordered from Mark Laycock. Mark currently has a large workload so completion date will not be before August. The planning application fee to the PC will be reduced to £145. An authorised ordinance survey map will be required for the application. Action: Cllr Watkinson and Cllr Kemp to complete the application c. <u>Speed restriction 20 mph near the school - Cllr Watkinson</u> Traffic speed survey has been completed, although it may be some time before the results are known. This item to be removed from the agenda until there is further information d. <u>Potholes on Thorpe Lane Fylingdales Inn to Lingers– Cllr Sutterby/Clerk</u> Some potholes have been filled. Further roadworks are pending for this area. This item to be removed from the agenda until there is further information. e. <u>Memorial for the late Dick Hoyle – Cllr Watkinson/Cllr Wall</u> Mark Laycock has been invited to come for a site visit; date to be confirmed. RHBTM and Fylingdales Museum have each offered to contribute £250. A decision on any contribution from Bay Broadband is still to be confirmed. It was <u>resolved</u> that the PC will go ahead and order the bench from Mark Laycock.	Cllr CW Cllrs CW/GK Cllr CW/DW

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	f. <u>Dark Skies Policy – Cllr Kemp/Clerk</u> No update; Cllr Kemp to chase. g. <u>Moors Fire Presentation – Cllr Sutterby</u> The local fire crew is currently embargoed from holding events pending their final debrief. However, the NYMNP director of Conservation and Climate Change, Bryony Fox, will be organising a new community forum for the wider region from Autumn 2026. This would be an appropriate place to hold the event. It was <u>resolved</u> that Fylingdales PC would offer to host the event and proposed the Village Hall as an appropriate location. Action: Cllrs Watkinson and Sutterby to progress this item. h. <u>Victorian Weekend Legacy Fund – Cllr Watkinson/Clerk</u> Work had been commissioned as agreed and some had already been carried out. Hutton's invoice to be charged to the Victorian Weekend Legacy Fund. It was noted that this Fund will focus on 'place, not people'. i. <u>Woodsmith Parish Council Neighbourhood Fund – Cllr Watkinson/Clerk</u> Relevant forms were completed and submitted to Heather King. Clarity on how the fund will work is awaited. j. <u>Difficulties with contactless payments at Station Road car park – Clerk</u> The response from Parking was that lack of phone signal at Station Road car park is reliant on the network signal. The system does 'roam' to find the best signal rather than stick to one network which does help but cash is offered as an alternative payment for when there is no network signal. When it comes to Ringo, this is down to the individual's own phone service rather than anything NYC provides. Cllrs noted that limited access to parking at Fisherhead is adding pressure on parking at Station Road and Bank Top. k. <u>Scaffolding obstructing passage through Jim Bell's stile – Clerk/Cllr Sutterby</u> It was not possible to provide an email address for this cottage owner. Action: Clerk to contact NYC to raise the issue.	Cllr GK Cllrs CS/CW Cllr CW/Clerk Cllr CW/Clerk Clerk
6. Planning	a. <u>NYM/2026/0077 - Middlewood Farm – Feedback from site visit</u> There was no real mock-up of the planned solar array beyond a roped-off area and a stick to indicate the height of the panels. Even if screened, the revised site and position would have a far greater impact on the landscape than the original proposal and would not accommodate grazing. A number of points were not clear. Action: Cllr Wall to draft an email to Clive Pearson, requesting further clarity and that the PC should receive sight of the official report from the site meeting. b. FL/2026/00194 – Fern Farm No concerns re access. No objections. c. FL/2026/00168 – Victoria Hotel No objections. d. FL/2026/00167 - Victoria Hotel No objections in principle, provided there is no direct sightline into neighbouring properties. e. HRN/2026/00152, 00153, 00154, 00155, 00156, 00157 – Pokeham Brow to RHB No objections.	Cllr DW
7. Standing Items	7.1 Play Areas - a. <u>Updates</u> i. Replacement bolts for Logwood Swing (RHB): these are now fitted and the swing is back in action	

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	ii. Rubber grommets to protect nuts and bolts (RHB): There has been a change of personnel at Playscheme. Steve Danby has given assurance that the grommets will be sent by post. iii. Carousel spinner replacement (Thorpe): New spinner to be fitted 30th June iv. Basket Swing (Thorpe): Steve Danby advised against excavating under the basket swing. He has offered to do a site visit and requested a copy of the RoSPA report b. <u>Weekly checks (RHB)</u>: Nothing new to report c. <u>Weekly checks (Thorpe)</u>: i. The willow boat is overgrown and needs pruning/reweaving. Someone appears to have tried to cut a way through and left sharp willow ends. Cllr Sutterby to request maintenance visit. ii. The rubber joint protectors on the multiplay are deteriorating and leaving sticky residue on the equipment. Graham Watkinson to clean with white spirit. Cllr Watkinson has reported this to Kompan and asked them to assess what is needed when on site to replace the carousel spinner. iii. There was a loose panel on one of the resin benches GSW repaired iv. One of the gates was not closing properly. GSW repaired d. <u>Maintenance Contract</u> Cllrs considered that a playground maintenance contract would be helpful, such as that operated by NYC at Pannett Park. Cllrs Wall and Watkinson to request quotes. Cllrs noted that the next RoSPA assessment will be in September/October. 7.2 Toilets Nothing to report 7.3 Defibrillators All reports to Circuit completed. The next round of 3 monthly checks will be early September. Update from British Heart Foundation: there is a widespread lack of defibrillator pads as not enough are being manufactured, and it can take up to 6 months to get replacements. It will be important to ensure pads are ordered in good time for the future. There are currently 3 spares in the filing cabinet, all of which are well in date. 7.4 Memorial Benches a. <u>Inspection and maintenance contract</u> Mark Laycock happy to accept a three year contract, with the usual provisions in regard to price increases. b. <u>Allocation of benches</u> Susan had encountered some questions re allocation of benches. She will draft a procedure for consideration at the next meeting. 7.5 Allotments Nothing to report 7.6 Website Nothing to report 7.7 Kingston Field Nothing to report	Cllr CW Cllr CS Cllrs CW/DW Cllr CW Clerk
8. Policy Review	There were no policies for review	
9. Updates from Committees	Nothing to report	
10. Report from County Councillor	Nothing to report	
11. Police Report	Cllr Sutterby reached out to PCSO Lewis regarding some problems that had not been reported. The response was the incidents in question had not impacted on the wider	

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	community. Cllrs noted that if any crime had been committed, in this instance, it had been committed out of area and therefore would not have been reported locally.	
13. Financial matters:	a. Closing Bank Balance 31 May 2026 £29,015.72 Councillors noted that the savings account balance is now £45,000. b. Financial Report: Councillors accepted the financial report (previously circulated) c. Bank Reconciliation: Councillors confirmed the bank statement d. AGAR Return: Notice of public rights had been posted on the website and on notice boards in accordance with regulations. e. External Audit: The External auditors had been advised of the change of clerk and difficulties encountered prior to the new appointment. AGAR documents to be submitted prior to 1 July 2026.	Cllr CW / Clerk
14. General Expenditure	The following accounts were approved for payment. a. Count on us Cleaning - £686.00 b. Yu Energy £49.33 c. Viking – Toilet Rolls - £258.14 d. GBM Accountants Ltd – Payroll £30.00 e. Amazon – Toilet Air Fresheners £41.95 Councillors noted that items referring to contracts or Direct debits do not need to appear on the payments list.	
15. Matters requested by Councillors /Clerk	a. <u>.gov.uk use</u> – Cllr Wall On hold until clerk is present. Cllr Wall to liaise with clerk in advance of the next meeting. b. <u>Cottage Names</u> – Cllr Sutterby No action, deferred. c. <u>Playground Inspections</u> – Cllr Watkinson/Cllr Wall See item 7.1d d. <u>Churchyard Maintenance Agreement Proposal</u> A revised proposal had been circulated. Councillors resolved to accept this, noting that a small change may be required to the Clerk's contract to take account of the additional workload. Councillor Watkinson to sign and return the agreement Councillors noted that there were also other proposed changes as a result of the withdrawal of the Model Agreement. This to be added to the next agenda. e. <u>Complaint</u> Councillors resolved to exclude members of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to enable this item to be discussed confidentially. Members of the public left the meeting.	Cllr DW /Clerk Cllr CW/ Staffing Committee
16. Date of next meeting	Wednesday 15 July 2026, 7.00 pm at Wibury, Mount Pleasant North, RHB	
15e	Councillors noted that a complaint had been received suggesting "inappropriate sharing of personal information". An investigation had been completed and found no evidence of disclosure of personal information to councillors or to the public. A report would be sent to the complainant. Councillors approved the recommendation to make a minor amendment to the agenda and Minutes of the meeting of 18 March 2026.	Clerk

The meeting closed at 8.10

Signed Chair:

Cusaffan

Date: 16.7.2026