



FYLINGDALES PARISH COUNCIL MEETING

Wednesday 15 July 2026
Wilbury, Mount Pleasant North, RHB

The Chair welcomed all those present at the meeting.

MINUTES

NO.	ITEM	ACTION
1 Attendance	Present: Cllrs Watkinson, Wall, Sutterby, Kemp, Micklewright Apologies: Apologies were accepted from Cllr Gibson and Whitesmith The Chair welcomed Councillor Bastiman, NYC and 2 members of the public	
2. Declarations	Cllr G Kemp declared an interest in item 6c.	
3. Minutes	The minutes of the meeting of 17 June 2026 were approved as a true and accurate record.	
4. Matters raised in public consultation	a. Cllr Bastiman explained a proposal to withdraw the 3hrs' payment to coastguards and the significant impact this would have on this vital emergency service. Cllr Bastiman asked for the Council's support for a letter to government asking to defer any decision until other options have been considered. Councillors agreed to support the request b. Cllr Kemp spoke as a member of the public regarding item 6c to explain the significant investment related to this development, the benefit for the local area, the uniqueness of this site and authenticity of the works. This was noted. c. A MoP spoke with regards to the two bins outside the caravan site used by the fish and chip shop. These were often overflowing and attracted both rats and seagulls and were unsightly. Councillors asked the Clerk to write to the owners to ask whether it would be possible to reposition the bins closer to the shop. d. Joanna Pedley referred to the ongoing sustainability of the Victorian Legacy fund. The V/We Committee had prepared a communication to be included in the July edition of the Baytown Chronicle and the proposal for a Go Fund me page asking for public donations to the fund. These donations would be passed to the Parish Council periodically to add to the Victorian Weekend Legacy Fund for general upkeep and projects for the benefit of the village. The PC noted this.	Clerk
5. Matters arising from the minutes	a. <u>Flooding on the cinder track</u> – Cllr Watkinson Cllr Watkinson had liaised with Bryony Cox re 106 funding to improve the track. This money is no longer available. CW to contact NYC to progress remedial works. b. <u>Cycling safety issue Cinder track/Middlewood Rd</u> – Clerk This was previously reported. Clerk will contact NYC again to find the outcome of site inspection. c. <u>Noticeboards</u> – Cllr Watkinson/Cllr G Kemp Noticeboards had been ordered from Mark Laycock. Cllr Kemp to pursue planning permission. d. <u>Memorial for the late Dick Hoyle</u> – Cllr Watkinson/Cllr Wall Mark Laycock has been invited to come for a site visit; date to be confirmed e. <u>Dark Skies Policy</u> – Cllr Kemp/Clerk No update; Cllr Kemp to chase. f. <u>Moors Fire Presentation</u> – Cllr Sutterby No update. A date for the meeting is still awaited from NYMNP.	Cllr CW Clerk Cllr GK Cllr CW/DW Cllr GK

Signed (Chair)

C. Watkinson

Date: 19 August 2026

	Action: Cllrs Watkinson and Sutterby to progress this item. g. <u>Victorian Weekend Legacy Fund – Cllr Watkinson</u> Work has been done but invoice not received yet. See item 4d. with regards to potential future donations to this fund. h. <u>Woodsmith Parish Council Neighbourhood Fund – Cllr Watkinson/Clerk</u> Suggested items were received positively but a new form is required to be submitted. Cllr Watkinson to complete and return. i. <u>Scaffolding obstructing passage</u> through Jim Bell's stile – Clerk/Cllr Sutterby The Clerk contacted NYC as previously requested and Cllr Sutterby updated that the scaffolding should be removed in the near future. j. <u>Cottage names – Cllr Sutterby</u> This is a nationwide policy. Cllr CS to contact NYMNP to ask what they will be doing to protect the integrity of the traditional cottage names within the conservation area. k. <u>.gov.uk – Clerk/Cllr Wall</u> The Clerk to attend the next webinar and then Cllr Wall/Clerk to progress.	Cllr CW/CS Cllr CW Cllr CS Clerk/Cllr DW
6. Planning	a. NYM/2025/0091 – Rose Tree Cottage – No objections. b. HP/2026/00240 – Billera Cottage – No objections. Cllr Kemp left the room prior to next item. c. LB/2026/00229 – Farsyde House Farm – No objections. Planning permission to follow. Cllr Kemp returned to the room. d. NYM/2025/0556 – Low Farm - No objections.	
7. Standing Items	7.1 Play Areas - a. <u>Updates</u> i. Rubber grommets to protect nuts and bolts (RHB): These have still not been received. Cllr Wall to contact Playscheme ii. Carousel spinner replacement (Thorpe): Work complete. Awaiting invoice. Children delighted. iii. Basket Swing (Thorpe): The Kompan engineer checked the basket swing whilst on site to install the carousel bowl and offered to shorten the swing chains and replace the shackles at next visit to ensure compliance. b. <u>Weekly checks (RHB):</u> i. There is a loose bolt on the toddler swing – not dangerous but will need tightening. Cllr Watkinson to ask Kompan to check this if possible when next on site at Thorpe. c. <u>Weekly checks (Thorpe):</u> i. No update on willow boat. Cllr Sutterby to pursue. ii. The Kompan engineer had ordered the rubber joint protectors to replace the degraded ones. In the meantime, Graham Watkinson has cleaned off the sticky residue which had been smeared on the supports. d. <u>Maintenance and Inspection Contract</u> Some details have been provided by potential companies, rather than quotes. Cllrs Watkinson and Wall to pull together what is needed before approaching companies for quotes. 7.2 Toilets - Door repaired, awaiting invoice. Cistern seal replaced. 7.3 Defibrillators – Nothing to report. 7.4 Memorial Benches	Cllr DW Cllr CW Cllr CS Cllr CW/DW

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18 August 2026

	a. <u>Allocation of benches</u> The clerk prepared a note on current status of the bench allocation with particularly issue with regards to replacing a bench when it was still repairable or in good condition. It was agreed to replace benches for the people who have already been offered new benches (maximum 5). All wood to be recycled. Susan to review wording of future allocations and create procedure. Cllrs to feedback any comments to clerk on other matters raised in briefing note. 7.5 Allotments – the fees are due soon. The clerk to work with Cllr Whitesmith or Watkinson to progress. 7.6 Website – The policies and standing orders need to be uploaded. 7.7 Kingston Field – Friends of Kingston Field meeting needs to be arranged for August prior to next month's meeting at Methodist Church Rooms. Encroachment fees also due soon.	Clerk/All Clerk/Cllr PW Cllr CW/Clerk Cllr CW/Clerk
8. Policy Review	There were no policies for review	
9. Updates from Committees	Nothing to report	
10. Report from County Councillor	Nothing to report	
11. Police Report	No comment.	
12. Correspondence	a. Boat on grass next to upper car park – The PC was contacted about this project. Items had been donated and a member of the public will maintain this new flower display which looks lovely. It is not on PC land so no action for the parish council. (Please note this item was 13.g. on the agenda.)	
13. Financial matters	b. Closing Current Account Bank Balance 30th June 2026 £28,820.08 Closing Savings account Bank Balance 30th June 2026 £45,039.45. c. Financial Report: Councillors accepted the financial report (previously circulated) d. Bank Reconciliation: Councillors confirmed the bank statement e. AGAR Return: There was a minor error in the submission. The auditors allowed an amendment to be submitted without further PC approvals. f. Bank Mandate – It was resolved to amend the bank mandate to remove previous signatories and add additional signatories (Cllr PW and Clerk) to ensure sufficient people are available to sign off on PC business as required.	Cllr CW
14. General Expenditure	The following accounts were approved for payment. a. Francesca Gibson - £45.00 b. NYC – annual licence for Bank Top pay area - £30.00 c. The Computer Centre - £54.00 d. YCLA – Planning training for clerk - £28.20 e. HMRC – Employers P30 contributions for Apr-June 26 - £538.20 f. GBM Accountants Ltd – Payroll £30.00	
15. Matters requested by Councillors /Clerk	a. <u>Implications of model agreement withdrawal and introduction of new service agreement</u> Cllr Watkinson explained that she had queried responsibility for bus shelters and benches which were referred to in this agreement, but NYC have confirmed that these should remain as PC assets. b. <u>Overtime request of 10 hours for Clerk for induction/IT related matters</u> This was agreed. c. <u>Payroll update</u> – Cllr Watkinson confirmed that a new, much cheaper payroll supplier (Wasley Chapman) would be used from July. Onboarding arrangements are in progress. d. <u>YCLA (Scarborough Branch meeting)</u> – Cllr Watkinson attended and the key takeaways were:	

Cllr Watkinson

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	the new NYC Parish Council website to support clerks and PCs. an introduction to, Sharon Fox, the new Manager at Area 3 who gave an interesting presentation on the current strategy and guidelines for potholes and resurfacing. Councillors resolved to exclude members of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to enable the next items to be discussed confidentially. e. <u>2025 complaint to ICO</u> Cllr Watkinson gave an update on a FoI request from September 2025. The requester had submitted a complaint to the ICO who had requested significant further information, evidence and clarifications. The response has been sent. f. <u>Amendment of minutes</u> Further related correspondence had been received relating to the proposal to amend the Minutes of 18 March 2026. This was received shortly before the start of the meeting and was too late to include for discussion. This matter was deferred until August.	
16. Date of next meeting	Wednesday 19th August 2026, 7.00 pm at Methodist Church Rooms, Fylingthorpe.	

The meeting closed at 8.45

C. Watkinson

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